

20-1 WORK TOGETHER, p. 625

Preparing a stock record

1.

| STOCK RECORD | | | | | | |
|--------------------------------|----------------------|-------------------|--------------------------|------------------------|----------|----------|
| Description <u>Soaker Hose</u> | | | Stock No. <u>GL764-3</u> | | | |
| Reorder <u>40</u> | | Minimum <u>10</u> | | Location <u>Bin 41</u> | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| INCREASES | | | DECREASES | | | BALANCE |
| DATE | PURCHASE INVOICE NO. | QUANTITY | DATE | SALES INVOICE NO. | QUANTITY | QUANTITY |
| | | | Sept. 15 | 715 | 2 | 12 |
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20-1 ON YOUR OWN, p. 625

Preparing a stock record

1.

| STOCK RECORD | | | | | | |
|----------------------------|----------------------|-------------------|-------------------------|-------------------------|----------|----------|
| Description <u>O-rings</u> | | | Stock No. <u>7461XG</u> | | | |
| Reorder <u>150</u> | | Minimum <u>20</u> | | Location <u>Rack 22</u> | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| INCREASES | | | DECREASES | | | BALANCE |
| DATE | PURCHASE INVOICE NO. | QUANTITY | DATE | SALES INVOICE NO. | QUANTITY | QUANTITY |
| | | | Oct. 30 | 215 | 15 | 65 |
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20-1 APPLICATION PROBLEM (LO1), p. 639

Preparing a stock record

| STOCK RECORD | | | | | | |
|---|-------------------------|------------------|-----------|---------------------------|----------|----------|
| Description <u>42-inch Flat-Screen Television</u> | | | | Stock No. <u>891DC-5</u> | | |
| Reorder <u>10</u> | | Minimum <u>4</u> | | Location <u>Shelf B17</u> | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| INCREASES | | | DECREASES | | | BALANCE |
| DATE | PURCHASE INVOICE NO. | QUANTITY | DATE | SALES INVOICE NO. | QUANTITY | QUANTITY |
| | | | Jan. 3 | 872 | 1 | 7 |
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