Lesson 1

Time Management and Health

Review Terms

- Basic Needs
- Everyday Living
- Goals
- Health
- Moderation
- Nutrition

- Opportunity Cost
- Sedentary
- Stress
- Time as an Investment
- Time Management
- Values

Time Management

- Organizing your <u>time</u> so you can do the things you need to do & want to do
- Wise <u>time management</u> helps you make daily or at least weekly progress toward your goals
- Tracking how you spend your time will help you see what you spend your time doing
 - May help you spot ways to <u>multi-task</u> (get more than one thing done at a time)

Living a Balanced Life

- Having a balance of:
 - Work and/or education
 - <u>Recreation</u>/relaxation
 - Sleep
 - Eating
- Have a variety of activities in your life to make your life more interesting & productive
- You will make sure you have time to do what you <u>need</u> to do, and time to do what you <u>want</u> to do

Time Management & Stress

- Poor <u>time management</u> is a major cause of stress
 - When you run out of time to do what you need to do, you get <u>stressed</u> about what you aren't accomplishing
- Planning ahead for those activities can help relieve that stress

Getting Enough Exercise

- Technological advances have allowed more people to develop a <u>sedentary</u> lifestyle
 - Lots of <u>sitting</u> around and not much <u>physical</u>
 <u>activity</u>
- Regular <u>exercise</u> helps people cope with stress better
 - Also increases productivity

Nutrition & Good Eating Habits

- A healthy & balanced <u>diet</u> does boost your immunity and does lessen your chances of getting certain <u>diseases</u>
- Good time management will allow you to better plan your meals to ensure you are eating healthy
 - Home-cooked meals
 - Dining out

Investing Your Time & Lifestyle Decisions

- <u>Time</u> is a limited resource that has alternative uses
- When you choose to use that resource in a specific way, you are giving up using that resource for another use
 - Called <u>opportunity cost</u>
- You want to invest your time in those activities that are the most <u>important</u> to you
 - It may mean sacrificing some activities that you would like to do but are not as high of a priority

The Economics of Healthy Living

- **Healthy living** means less time sick
 - Don't miss as much school or work
- Health issues due to an unhealthy lifestyle can cost you
 - Increased <u>health care costs</u> (more trips to the doctor, increased likelihood of major illnesses or injuries, etc.)
 - Hourly wage workers don't get <u>paid</u> when they don't show up to work, sick or not
 - Excessive absences from work due to illness could get you fired